

**GOVT. INDUSTRIAL TRAINING INSTITUTE HASSANGARH (ROHTAK)
HARYANA**

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Summary Note

It is brought to your kind notice Principal Govt. ITI Hassangarh that a short term tender notice is being called by the institute for purchase of tool, Equipment, machinery&Furniture of various trades. A new admission is being done recently Re-Affiliation and Affiliation of trades.The Portal of QCI is opened up to 31st August 2015. So you are requested to approve the format of tender notice, the matter about tender notice has been discussed with you already two/three times.

Principal cum member secretary
IMC Society Hassangarh (Rohtak)

Submitted for approval

W/Chairman

Institute Managing Committee Society of Industrial Training Institute, Hassangarh District Rohtak

TENDOR DOCUMENT

For Supply of Tool, Machinery & Equipment& Furniture.

Under the scheme for the Trade of Turner, Welder, COPA, Mechanic Motor Vehicle, Electrician, wireman.

“Up-gradation of 1396 Govt. ITI’s through PPP Scheme”

Price of Tender Form: Rs. 5000/-

Earnest Money: Rs. 65000/- (DD in favour of Principal cum Member Secretary of IMC Society ITI Hassangarh)

Place & Time of Sale of Tender Document : Govt. Industrial Training Institute, Hassangarh

Last Date and Time for receipt of Tender 22/08/2015 time 09:00AM

Date, Time & Place of Opening:26/8/2015 Time 11:00AM
in Govt. Industrial Training Institute, Hassangarh (Rohtak)

Issued to :

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Issued By:
Principal cum Member Secretary
IMC Society of ITI, Hassangarh
District Rohtak

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SECTION-1(i)
IMC SOCIETY OF I.T.I., HASSANGARH
NOTICE INVITING TENDERS

Sr. No.	Name of work Estimate	cost (Rs.)	Earnest Money	Last date and time of receipt of tender
1	Supply of Tool, Machinery & Equipment. Schedule of Items in Section 3(ii) from Page No. 10 to 19	40+20+5=40+20+5=65 Lacs	65000/-	26/08/2015 at 11-00 AM

Note: 40 Lacs in PPP Mode
20 Lacs in GIA
5 Lacs in State Head

Principal
ITI Hassangarh

Govt.

SECTION-1 (iii)

DETAIL NOTICE INVITING TENDER

Sealed tenders on the prescribed form are hereby invited from the suppliers/manufactures having registered sale tax numbers (TIN No.) for Tool Machinery & Equipment mentioned below in the double envelope system containing the price conditions and rates separately up to 11:00 AM on dated 26/8/15 in the office of the Member Secretary of IMC Society of Govt. ITI Hassangarh, Rohtak. The tenders shall be opened on 26/8/15 at 2:00 PM. in this office in the presence of vendors or their authorized representative/agents who may like to be present at the time.

Sr. No.	Name of work Estimated	Cost (Rs. in Lacs)	Earnest Money	Time Limit	Last Date of sale tender document	Last Date & receipt of tender	Dated & time of opening of tender
1	2	3	4	5	6	7	8
1	Supply of Tool, Machinery & Equipment. Schedule of Items in Section 3 (ii) from Page No. 10 to 19	40+20+5=40+20+5=65 Lacs	65000/-	One month	26/8/2015	26/8/2015 at 11 AM	26/8/2015 at 02:00PM

Tender document can be obtained on making payment of Rs. 5000/- non-refundable from the office of the Member Secretary of Govt. ITI, Hassangarh during the office hours from 22/8/15 (09:00 A.M) to 26/8/15 (11:00AM.)

In addition to his the tender documents are also available as downloaded document (s) on www.itihassangarh.com . Intending firms can download documents from the internet & can submit the document duly filled along with the requisite tender document fees in the form of demand draft drawn on any scheduled bank in favour of Member Secretary of IMC Society of Govt. ITI, Hassangarh. Download document submitted without requisite document fees will summarily rejected.

The agencies will submit the necessary document as under: -
Envelope 'A'

Tender document fee (Rs. 5000/- In case of down loaded documents) in the shape of demand draft, Earnest Money Rs. 65000/- in shape of Demand Draft)

Envelope 'B' - Technical Bid Envelope

Envelope 'B' - shall consist of two sub-Envelopes as under

1st envelope (Eligibility conditions)

2nd envelope (Rates)

Both these envelopes 'A' and 'B' shall be placed in another Envelope of bigger size clearly marking the s Envelope 'B' will be only opened if the agency full fill conditions in Envelope 'A' Envelope B (2nd) will be opened if the agency full fills the eligibility conditions in Envelope B (1st).

CONDITONS:-

- 1) Conditional tenders will not be entertained & are liable to be rejected.
- 2) In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
- 3) The undersigned reserve the right to reject any tender or all the tenders without assigning any reason thereon.
- 4) The suppliers/manufacturers shall produce an attested copy of the TIN Number, PAN number.
- 5) The tender without earnest money will not be opened.
- 6) The jurisdiction of court will be at Hassangarh.
- 7) The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected. Summarily without arising any reason and no claim whatsoever on this account will be considered.
- 8) The bid for the procurement of Tool, Machinery & Equipment shall remain open for acceptance during the bid validity period to be reckoned from the date of receipt of tenders. If any bidder/tenderer withdraws his bid/tender before the said period of makes any modification in the terms and condition of the bid, the said earnest money shall stand forfeited. Bids would require to be valid for 3 months from the date of bid closing.
- 9) A bidder shall not be permitted to bid for supply in the office of Govt. ITI, Hassangarh responsible for award and execution of supply in which his or his spouse's near relative (defined as first blood relations, and their spouse) is posted as Employee or as an officer in any capacity in Govt. ITI, Hassangarh
- 10) There should not be any alteration in the bidding documents. In case any alteration in found at any stage, the tender shall be liable for rejection summarily without further appeal.
- 11) The interested agencies can submit the tenders in person of through registered post (AD) or speed post ensuring that the same reaches the appropriate authority at the appointed place before the deadline. IMC Society shall not be responsible for postal delays, if any. Reaching the tender to the appropriate authority is Bidder's responsibility.
- 12) All Pages of the tender should be signed by the bidder and put his firms stamps on every page of tender. Rates should be written in figures as well as words. If there is discrepancy in the figures and the words, the rates given in the words shall govern unless it is clearly repugnant in the context.
- 13) Defaulting agencies in respect of performance of the context after its award its award shall tender them liable to be debarred from further tendering for a period of two years besides the contractual remedies provided in the context.
- 14) Bidder must strictly abide by all the stipulations set forth while bidding for the supply. In case any bidder does not comply with the procedure prescribed , it may be presumed that he is not interested in bidding and order may not be let out to him.
- 15) The bidders turnover should be 75.00 lacs during the last one years.
- 16) In case of insufficient or improper specification of the item the rate for the particular item will not be considered in the comparative statement.
- 17) In case of non-supply of goods deduction of the penalty @ 10% of the value of the goods or 2nd lowest bidder difference which ever will be on higher side will be deducted.
- 18) All logistic charge will be included in the price quoted. No extra charges will be applicable.
- 19) Member Secretary has reserved the right to accept or reject the tender application or cancel the tender process without assigning any reason thereon.
- 20) The supply order may be placed to L-1 as per provision of the budget in IDP.
- 21) If the L 1 is failure to supply the items so that the supply order may be placed to L 2.
- 22) The rates of items must be in sequence and shoul supply in A.C.D in exel form.
- 23) Separate envelope may be prepared schemewise,(PPP Mode,GIA andstate Head)

For and on behalf of IMC Society of Govt. ITI, Hassangarh
Principal cum Member Secretary
IMC Society of ITI Hassangarh
(Phone :-+919812168742)

Endorsement No. Dated

A Copy of above is forwarded to the following for information and wide publicity:
1 Director General Industrial Training Department Haryana-Chandigarh.

Principal cum Member Secretary
IMC Society of ITI Hassangarh

DOUBLE ENVELOPE SYSTEM

While tendering for the work, the tenderer shall adopt two Envelope systems as per detail below:

Envelope 'A'

Tender document fee (Rs. 5000/- In case of down loaded documents) in the shape of demand draft, Earnest Money Rs.65000/- in shape of Demand Draft.

Envelope 'B'- Technical Bid Envelope

Envelope 'B' shall consist of two sub-Envelopes as under

1st envelope (Eligibility conditions)

2nd envelope (Rates)

Both these envelopes 'A' and 'B' shall be placed in another Envelope of bigger size clearly marking the name of agency full fills the eligibility conditions in Envelope B (1st).

Any departure from the above would make the tender invalid and it would not be opened and if it is erroneously opened, will not be considered at all. Further the tenderer who is responsible for the deviation shall be liable to be delisted without any further notice to him in respect of the proposed action for the default.

In case, any tenderer does not comply with the procedure given above and fails to give financial implications and pricing of his conditions of the with-drawl of conditions which are at variance with the stipulations of material list it will be presumed that he is not interested in supplying the material and his second envelope i.e. price bid shall be returned to him unopened and will not be considered while opening the Envelope B second envelope of the other tenders.

SECTION-2(i) INSTRUCTIONS TO BIDDERS

General

Brief particulars are listed below, However tender documents may be referred to for correct appreciation of scope of work, conditions of contract, specifications

Sr.No.	Name of Work	Procurement of Tool, Machinery & Equipment
	Scope of work	Supply of Tool, Machinery & Equipment
	Validity Period	Three Months from deadline of Tender
	Estimated cost of the tender	Approx. 65 Lac
	Cost of tender documents(Non Refundable)	Rs.5000/-
	Earnest Money	To be accompanied with the tender Rs. 65000/-
	Security deposit	3% of the supply order value whichever is higher subject to the supply order issued to the agency up to 60 days.

Section-3-(i)

ELIGIBILITY CRITERIA FORF THE BIDDER TO BE SUBMITTED BY THE BIDDER

Sr. No.	The Bidder	State Yes or No	Particulars
1	Should have experience in working with Govt./Pvt. Educational Institutions/Organizations/ Engg. Collages/ Polytechnics/ITI's at least two years for providing such material. (Supporting documents required)		
2	Should have TIN number issued by the competent authority.(Supporting documents required)		
3	Should have PAN number in the name of the firm. (Supporting documents required)		
4	Should have ever been blacklisted for any default in supply by any Govt. agency .(Affidavit to be attached.)		
5	Should have turnover at least Rs. 50 Lacs for the last one years.(Supporting documents attached)		

Signature of Tenderer.

DECLARATION: Certified that:

1. I have read all the terms and conditions mentioned in the Tender Document & agree to abide by all the conditions.
2. The information given above is true & correct to the best of my knowledge & nothing is concealed therein.

Signature of Tenderer.

NOTE: To be submitted in Envelope-1st with all supporting documents and Affidavit.

Section-3-(ii)(Schedule of Items)

NOTE: All Standard Tools, Machinery & Equipment items to be quoted as per attached specification. For that items catalogue is to be attached.

- i) We agree to supply the above goods in accordance with the technical specifications for a total supply order price which will be issued to us with in the period specified in the Invitation for Tenders.
- ii) We also confirm that the normal commercial warrantee/guarantee as mentioned in price bid shall apply to the offered goods.
- iii) We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.
- iv) We undertake to abide by the above terms and conditions as mentioned in the tender document.

Signature & Seal of Supplier

Note: To be submitted in Envelope B-2nd